

## **Documents whose amendment is included in updated form**

Order	3928	19.07.2024	22.07.2024	
Order	962	09.02.2024	12.02.2024	
Order	3210	18.09.2023	19.09.2023	

## **Ministry of Health**

### **ORDER No. 2.396\*)**

**of 18 July 2023**

**on establishment, organisation and operation of specialised committees of  
the Ministry of Health**

#### **\*) Note:**

**Includes all changes made to the official document, published in the Official Gazette of Romania, including those mentioned in:**

**Order of the Minister of Health no. 3.928/19.07.2024 Published in the Official Gazette of Romania no. 713/22.07.2024**

On seeing Approval Report no. A.R. 12.836/2023 of the General direction for medical assistance of the Ministry of Health,

taking into account the provisions of Art. 16 (1) f) and paragraph (3) of Law 95/2006 on healthcare reform, republished, as further amended and supplemented,

in line with Art. 7 (4) and Art. 11 (2) of Government Decision no. 144/2010 on the organisation and operation of the Ministry of Health, as further amended and supplemented,

**the minister of health hereby issues the following order:**

### **Section I**

#### **General provisions**

**Art. 1 - (1)** The following are established and operate as advisory bodies of the Ministry of Health:

- a) specialised committees with a correspondent in the Index of medical specialties;
- b) subcommittees;
- c) multidisciplinary technical working groups.

(2) Specialised committees, subcommittees and multidisciplinary technical working groups are subordinated to the Minister of Health.

(3) The names of specialised committees and subcommittees are found in Annex 1 to this Order.

(4) The nominal composition of advisory bodies provided for in Art. 1 paragraph (1) shall be approved through Order of the Minister of Health.

(2) The coordination of specialised committees is ensured by the structure with responsibilities in the field of medical assistance within the Ministry of Health through:

a) drafting orders for the establishment, organisation and operation of specialised committees, subcommittees and multidisciplinary technical working groups of the Ministry of Health;

b) archiving documents resulting from the process of appointing members of specialised committees, subcommittees and multidisciplinary technical working groups of the Ministry of Health;

c) preparing the documents necessary for the settlement of travel and accommodation expenses incurred in participating in meetings of specialised committees of the Ministry of Health, convened by the Minister of Health or appointed representatives;

d) archiving the convening notices and minutes of meetings organised by specialised structures within the Ministry of Health, in areas of competence.

**Art. 2** - For the purposes of this Order, the terms and expressions below have the following meanings:

a) **specialised committees of the Ministry of Health** are advisory bodies with a correspondent in the Index of medical, medical-dental and pharmaceutical specialties, which provide the necessary expertise on the basis of which the Ministry of Health coordinates the healthcare network from a scientific, professional and methodological viewpoint;

b) **subcommittees** are advisory bodies with a correspondent for a field of a medical, medical-dental and pharmaceutical specialty in the healthcare network;

c) **multidisciplinary technical working groups** are advisory bodies with coordination responsibilities for pathologies or issues common to several medical specialties;

d) **the activity within advisory bodies** represents the sequence of activities or participation in working groups following which the documentation is drawn up proposing regulations for the conduct of medical activity in their field of

competence or which substantiates the Ministry of Health's health policy decisions (therapeutic protocols, national medical practice protocols, medical practice guidelines, research studies, training curricula, specialist viewpoints);

e) **the proposal of advisory bodies** represents the expression of the professional viewpoint, formulated through consultation, by e-mail or during meetings, assumed by the majority of the members of each advisory body, communicated only with the president's or the appointed president's signature, as the case may be;

f) **therapeutic protocols** are documents which constitute the basis for prescribing and monitoring treatment with medicinal products included in the List of International Non-proprietary Names of on-prescription medicinal products as provided to insurants, irrespective of personal contribution, in the frame of the health insurance system, as well as of International Non-proprietary Names of medicinal products provided in national health insurance programs, developed by specialised committees of the Ministry of Health and approved through Order of the Minister of Health and of the President of the National Health Insurance House;

g) **national medical practice protocols** are documents developed by the Ministry of Health's specialised committees based on the recommendations of international institutions and organisations in the field and approved through Order of the Minister of Health;

h) **medical practice guidelines** are documents which transpose, at national level, the recommendations developed systematically, based on scientific evidence regarding the medical care to be provided in a certain clinical circumstance, developed by the Romanian College of Physicians, by specialised medical societies or by experts within the framework of projects carried out by the Ministry of Health or by its subordinated units; medical practice guidelines are approved by the Ministry of Health.

## **Section II**

### **Membership of specialised committees**

**Art. 3 - (1)** Members of specialised committees may be specialists in the respective medical field, with professional, medical research, teaching or academic activity recognized in the healthcare system.

(2) Only specialists in the medical field with a corresponding position in the Index of medical, medical-dental and pharmaceutical specialties may be

appointed to a specialised committee.

(3) The chairmen of specialised committees are appointed by the Minister of Health, and the members are appointed through Order of the Minister of Health, following the proposals of the chairmen of specialised committees or following a consultation process of the Ministry of Health with specialised universities, professional societies and the Romanian College of Physicians.

(4) Acquiring the quality of membership of specialised committees is the result of a free commitment expressed by signing an agreement, whose model is available in Annex 2 to this Order.

**Art. 4 -** (1) Members of specialised committees are required, within 30 days of appointment, to prepare and submit a declaration of interests, a statutory declaration, regarding the functions and activities they have carried out during the last calendar year prior to appointment, whose model is provided in Annex 3 to this Order, as well as the confidentiality commitment, whose model is provided in Annex 4 to this Order.

(2) Members of specialised committees of the Ministry of Health shall be subject to the regime of conflicts of interest and incompatibilities provided for by law.

(3) Members of specialised committees are obliged to maintain the confidentiality of all documents discussed within the committee.

(4) The declaration of interests shall be updated whenever there are changes to the data subject to this declaration, within 30 days from the change.

(5) The declarations of interests and abstentions, as well as the confidentiality commitment, shall be submitted and archived at the structure with responsibilities in the field of medical assistance within the Ministry of Health.

**Art. 5 -** (1) The members of specialised committees of the Ministry of Health are recognised specialists in the healthcare system who:

a) do not hold paid or unpaid positions within companies manufacturing, holding marketing authorisations of and distributing medicinal products, medical devices, medical equipment or devices;

b) do not hold shares or shares in companies manufacturing, holding marketing authorisations of and distributing medicinal products, medical devices, medical equipment or devices, in which the declarant, together with their spouse and first-degree relatives, own more than 5% of the company's capital, regardless of the way in which the medical shares were acquired.

(2) In the event that the members of specialised committees no longer meet the conditions mentioned in paragraph (1), they are obliged to inform the Ministry of Health.

(3) The ethics structure within the Ministry of Health formulates viewpoints and presents evaluation reports to the management of the ministry for the situations identified in paragraph (1).

(4) In the event that a member of a specialised committee has participated during the last calendar year in clinical trials involving medicinal products (INNs) of the companies manufacturing, holding marketing authorisations of and distributing medicinal products proposed for inclusion into the list of reimbursable medicinal products and which are discussed within the committee's activity, they are obliged to complete the abstention declaration and withdraw from voting.

**Art. 6 -** (1) The conflict of interest manifested in the activity of a member of specialised committees is subject to the legal provisions in force.

(2) The assessment of conflicts of interest during the specialised committees' activity is carried out by the ethics structure within the Ministry of Health.

(3) The identification of conflicts of interest is notified by the ethics structure within the Ministry of Health.

(2) In the event of a conflict of interest being identified, the member of the specialised committee is required to complete the abstention declaration, whose model is provided in Annex 5 to this Order, and to withdraw from voting.

(3) The conflict of interest identified in the activity of a member of specialised committees as a result of the omission of the declaration of risks in the updated declaration of interests leads to loss of membership and is sanctioned according to the legal provisions in force.

### **Section III**

#### **Specialised committees**

**Art. 7 -** The specialised committee has a president, vice president, secretary and at least 5 members.

**Art. 8 -** The duties of the chairman of the specialised committee are as follows:

- a) proposes the convening of the specialised committee, through the committee's secretary;
- b) chairs the meetings of the specialised committee, and in the event that a parity situation is registered following the vote of committee members, their vote is decisive;
- c) signs the documents developed by the specialised committee, representing the professional viewpoints formulated through consultation with the members

by e-mail or during meetings, as well as the documents developed by the subcommittee, based on which regulatory documents are developed, within 5 days of their receipt;

d) \*\*\* *Repealed through Order no. 3.928/2024 of 22 July 2024*

e) signs the therapeutic protocols for prescription of medicinal products and the national medical practice protocols assumed by the majority of the members of the specialised committee and submits them for approval to the Minister of Health.

**Art. 9** - The duties of the vice-chairman of the specialised committee are as follows:

a) takes over the duties of the chairman of the specialised committee in the event that, for objective reasons, they cannot participate in the committee's work;

b) signs and communicates to the specialised structures within the Ministry of Health, which requested the viewpoint, the response formulated by consulting the members of the specialised committee, in the situation provided for in point a).

**Art. 10** - The duties of the secretary of the specialised committee are as follows:

a) registers the documents transmitted by the specialised structures within the Ministry of Health into the specialised committee's register and makes sure that they have a registration number issued by the Ministry of Health;

b) centralises the documents registered and transmitted by the specialised structures within the Ministry of Health;

c) archives the documents received from representatives of the Ministry of Health, as well as the professional viewpoints formulated by the specialised committee and transmits them to the structure with responsibilities in the field of medical assistance within the Ministry of Health, upon termination of the mandate;

d) organizes the meetings of the specialised committee;

e) draws up the minutes of the meeting, whose model is provided in Annex 6 to this Order;

f) ensures the confidentiality of personal data contained in the documents received or developed within the specialised committee;

g) forwards the response formulated by consulting the members of the specialised committee, with the signature of the president/vice-president, as the case may be, to the specialised structures within the Ministry of Health which have requested the viewpoint;

h) submits to the structure with responsibilities in the field of healthcare the monthly attendance sheets of the members of the specialised committee, the minutes of the meetings and the meeting attendance report, whose models are

provided in Annexes 6 and 7 to this Order.

**Art. 11 - (1)** Specialised committees have the following responsibilities:

- a) developing therapeutic protocols regarding the prescription of medicinal products, national medical practice protocols or adapt their content based on international protocols in the field, within maximum 30 working days from receipt of the request, which they submit to the Minister of Health for approval;
- b) approving medical practice guidelines;
- c) substantiating the decisions of the Minister of Health regarding policies, strategies and action programs in the field of population health within the scope of competence, in accordance with public policies in the field of health;
- d) identifying and proposing to the Minister of Health the national priorities in the short, medium and long term, corresponding to the specialty field within the scope of competence;
- e) developing proposals for medical service packages provided within the health insurance system;
- f) developing proposals for national health programs provided within the health insurance system or from the state budget;
- g) collaborating with specialised structures within the Ministry of Health, as well as with those within the universities of medicine and pharmacy for development of professional training programs, the organisation and conduct of postgraduate education;
- h) collaborating with professional societies on major issues or issues of national interest within their sphere of competence;
- i) proposing the chairmen of territorial specialty committees and evaluating, at the request of the Ministry of Health, their recommendations to send certain categories of patients for treatment abroad;
- j) collaborating with the specialised structures within the Ministry of Health in order to develop and transmitting replies to the questions/interpellations of parliamentarians, as well as professional viewpoints on legislative proposals, with an impact in the field of health, in compliance with legal deadlines in force, depending on each specialised committee's specific scope of activity;
- k) issuing professional opinions in the exercise of their duties, at the request of the specialised structures within the Ministry of Health;
- l) proposing the skills included in the residency training curricula;
- m) approving the curricula proposed by higher education institutions with accredited faculties of medicine, dentistry and pharmacy;
- n) developing the resident's job description, with a mandatory general character and content, which includes his/her rights, obligations and limits of competence, with the approval of the Romanian College of Physicians, the

Romanian College of Dentists and, respectively, the Romanian College of Pharmacists, as the case may be, for each of the specialties provided by the Index of medical, medical-dental and pharmaceutical specialties for the healthcare network;

o) approving the recognition of training courses completed outside Romania for the purpose of taking the specialist exam, based on the following documents: photocopies and legalised translation of documents issued by competent authorities in the respective countries;

p) proposing the topics of the specialist, primary care physician exam and those for job competitions, as well as the related bibliographies;

q) proposing the equivalence of studies based on a report signed by the national program manager for physicians, dentists and pharmacists who have followed a training program similar in topic and duration in a Member State of the European Union, in the European Economic Area or the Swiss Confederation, the United States of America, Australia, Canada, Israel, New Zealand and the Republic of Moldova, based on supporting documents issued by the competent authorities;

r) proposing the president and one member for the joint committee with responsibilities regarding the recognition of official qualifications as a specialist physician issued by third countries, other than Australia, Canada, Israel, New Zealand and the United States of America, equivalent to the clinical and paraclinical medical specialties provided for by the Index of medical, medical-dental and pharmaceutical specialties for the healthcare network;

s) issuing recommendations on appropriateness of using a medicinal product as a last resort treatment, when there is no opinion from the Committee on Medicinal Products for Human Use (CHMP) of the European Medicines Agency;

t) issuing a supporting document regarding the classification of a medicinal product in the category of those for special needs which cannot be satisfied by medicinal products with marketing authorisations in Romania and communicating the requirements for 12 months of use, within maximum 5 working days from receipt of the request, according to the law;

u) issuing the opinion, within maximum 10 working days from receipt of the request, regarding the choice of the comparator relevant for medical practice in Romania - a medicinal product related to an INN with the same approved indication and which is meant for the same population segment or the same population subgroup as the evaluated medicinal product;

v) transmitting, within 10 working days from receipt of the request, the

number of eligible patients for each indication/therapeutic area related to the medicinal products for which a decision for conditional inclusion was issued, as well as the classification of the medicinal products in the prioritisation criteria and their degree of substitutability, as the case may be;

w) performing other tasks established by the Minister of Health, in accordance with the specifics of the field of activity they coordinate, as well as other duties provided for in other regulatory documents;

x) coordinating the activity of the subcommittees they have in their structure.

(2) In the field of national health programs, specialised committees collaborate with the structure with responsibilities in the field of national health programs within the Ministry of Health in view of:

a) identifying and solving health problems specific to the field of competence as a priority, in accordance with the national health strategy;

b) assessing the population's health needs;

c) ensuring the consistency of national health programs with the policies, strategies and recommendations of international institutions and organisations in the field;

d) defining the structure, objectives, activities, as well as any other conditions and deadlines necessary for implementation and development of national health programs;

e) developing the selection criteria for the specialised units through which national health programs are implemented;

f) developing the national medical practice protocols and medical practice guidelines required in order to substantiate the modification or establishment of a program or subprogram;

g) estimating and substantiating the need for financial resources in relation to the objectives and activities included in national health programs, as well as the policies, strategies and recommendations of international institutions and organisations in the field;

h) establishing the measures necessary in order to improve the implementation of national health programs;

i) proposing technical assistance and management units for national health programs;

j) developing criteria, standards and methodologies for assessing the impact, timeliness and efficiency of national health programs;

k) analyzing the manner of enforcement by medical personnel with responsibilities in the implementation of national health programs of medical practice guidelines, national medical practice protocols and therapeutic protocols regarding the prescription of medicinal products granted within the

framework of national health programs, approved under the law;

- l) evaluation of the implementation and development of national programs in the specific field of activity.
- (3) The specialised structures within the Ministry of Health may request professional viewpoints and other information necessary for their activity from the specialised committees, in their areas of competence.
- (4) Requests from specialised structures within the Ministry of Health shall be sent to all members of the specialised committee by e-mail.
- (5) If the documents must be sent in physical format, they will be sent to the president of the specialised committee at the declared mailing address.

**Art. 12** - (1) The specialised structures within the Ministry of Health collaborate with the specialised committees in their field of competence to substantiate the health policy decisions of the Ministry of Health.

(2) For proper operation of the specialised committees, the chairmen of the committees or representatives of the Ministry of Health may invite other specialists in the field, as well as representatives of patient associations, to the meetings, depending on the topics being discussed.

(2) Persons invited to meetings of specialised committees shall be subject to the same rules regarding confidentiality as the members of the committees, by signing the confidentiality commitment, whose model is provided in Annex 4 to this Order.

**Art. 13** - (1) The specialised committees carry out their activity during meetings organised after summons at the proposal of the president or representatives of the Ministry of Health or via electronic mail.

(2) The convening notice is prepared by the specialised structure within the Ministry of Health with specific responsibilities for the topic of the meeting.

(3) The convening notice is approved by the Secretary of State who coordinates the enquiring specialised structure within the Ministry of Health and signed by the Minister of Health.

(4) Specialised committees meet at the headquarters of the Ministry of Health or in another location established by the committee's chairman or may carry out their activity in online meetings.

(5) In the event that, for objective reasons, the president cannot participate in the work of the specialised committee, his duties are taken over by the vice-president or, in their absence, by a chairman of the meeting elected from among the attending members.

(6) The quorum required for the meeting of the specialised committee is at least 2/3 of the number of members with the right to vote, and the proposal is adopted by a simple majority of votes.

(7) In the event that the number of members with voting rights is even and there is a tie in the vote, the chairman's vote is decisive.

(8) The chairman of the specialised committee has the right to one vote. The secretary of the specialised committee and the persons invited to participate in its meetings do not have the right to vote.

(9) Minutes shall be drawn up at each meeting of the specialised committees and shall be signed by all participants.

(10) In the event that several specialised committees are convened in a joint meeting, a chairman of the meeting and a secretary shall be established, elected from among the attending members. Joint meetings do not have a voting procedure, and decisions shall be adopted by consensus.

**Art. 14 -** (1) The members of specialised committees are obliged to respond within 10 working days from receipt of the request, unless other deadlines have been established by the representatives of the Ministry of Health. In the event that additional data is required in order to formulate a proposal, the deadline is extended only with the consent of the Ministry of Health.

(2) Professional viewpoints developed by the specialised committees are documents for internal use on the basis of which the documents developed by the specialised structures within the Ministry of Health are substantiated regarding the policies, strategies and action programs in the field of population health within the sphere of competence, in accordance with public health policies, and are communicated with the signature of the president or vice-president, as the case may be.

(3) In the event that the president and vice-president recuse themselves, by filling in Annex 5 to this Order, the documents are signed and communicated by the member appointed by consensus within the specialised committee.

(4) The documents prepared by members of the specialised committees are archived by the secretary of the committee and submitted to the Ministry of Health, in the event that the structure of the committee changes.

## **Section IV**

### **Subcommittees and multidisciplinary technical working groups**

**Art. 15 -** (1) Specialised committees may have one or more subcommittees in their structure, whose activity they coordinate.

(2) The subcommittee is composed of a chairman, vice-chairman, secretary and at least 3 members.

(3) Chairmen of the subcommittees are appointed by the Minister of Health, and the members are appointed through Order of the Minister of Health, following the proposals of the chairmen of the subcommittees or following a consultation process with professional societies.

(4) Becoming a member of the subcommittees is the result of a free commitment, expressed by signing an agreement, whose model is available in Annex 2 to this Order.

(5) The members of the subcommittees are obliged, within 30 days of appointment, to draw up and submit a statutory declaration of interests, regarding the functions and activities they have carried out during the last calendar year prior to appointment, the model of which is provided in Annex 3 to this Order, as well as the confidentiality commitment, the model of which is provided in Annex 4 to this Order.

(6) The members of the subcommittee mentioned in Annex 1, point 22, letter b) are obliged, within 30 days of appointment, to draw up and submit a statutory declaration of interests, regarding the functions and activities they have carried out during the last calendar year prior to appointment, the model of which is provided in Annex 8, as well as the confidentiality commitment, the model of which is provided in Annex 9.

(7) The professional viewpoints on the basis of which regulatory acts are developed, formulated through consultation with the members of the subcommittee by e-mail or during meetings, are sent, for approval, to the president of the specialised committee which coordinates the activity of the subcommittee.

(8) The organisation, operation and duties of the members of the subcommittees are similar to those of the members of the specialised committees.

(9) Members of the subcommittees of the Ministry of Health are subject to the regime of conflicts of interest and incompatibilities provided by law, similar to those of the specialised committees.

**Art. 16** - (1) Multidisciplinary technical working groups are established and dissolved at the express request of the Minister of Health, according to the needs of the healthcare system.

(2) The multidisciplinary technical working group is composed of a president, vice-president, secretary and a minimum of 5 members, depending on the type of pathology.

(3) Acquiring membership of multidisciplinary technical working groups is the result of free commitment, expressed by signing an agreement, whose model is available in Annex 2 to this Order.

(4) Multidisciplinary technical working groups are made up of members of specialised committees corresponding to pathologies of common interest to several medical specialties.

(5) Members from other professions may be appointed, as justified, as necessary for the activity of multidisciplinary technical working groups.

(6) The organisation, operation and duties of members of the multidisciplinary technical working groups are similar to those of members of the specialised committees.

(7) Members of the multidisciplinary technical working group mentioned in paragraph (5) are required to fill in Annexes 3 and 4 to this Order.

## **Section V**

### **Payment of compensation**

*Art. 17 - (1) Transportation and accommodation expenses incurred by participation in meetings of members of specialised committees, subcommittees and multidisciplinary technical working groups are settled with the help of a convener approved by the management of the Ministry of Health and are borne by the Ministry of Health, according to the law.*

*(2) Transportation expenses incurred by participation in meetings of the members mentioned in paragraph (1) shall be borne by the Ministry of Health, under the terms of Government Decision no. 714/2018 on the rights and obligations of the staff of public authorities and institutions during the period of delegation and secondment to another locality, as well as in the case of travel in work interest, Title 20 "Goods and services" (Art. 20.06.01). In order to make the payment, the supporting documents shall be submitted to the structure with responsibilities in the financial-accounting field within the Ministry of Health, by the 10<sup>th</sup> of the current month, for the previous month.*

*(3) The accommodation allowance occasioned by the participation in meetings of the members mentioned in paragraph (1) is borne by the Ministry of Health, under the conditions of Government Decision no. 714/2018, Title 10 "Personnel expenses" (Art. 10.01.13). In order to make the payment, the supporting documents shall be submitted to the structure with responsibilities in the financial-accounting field within the Ministry of Health, by the 10<sup>th</sup> of the current month, for the previous month.*

*(4) For reimbursement of transportation and accommodation expenses incurred by participation in the meetings, each member is required to submit*

*the following data to the Ministry of Health: bank statement containing the IBAN code, the name of the bank and a copy of the identity card, in compliance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).*

**Art. 18** - Members of consultative bodies provided for in Art. 1 paragraph (1), as well as the specialised structures within the Ministry of Health, shall carry out the provisions of this Order.

**Art. 19** - On entry into force of this Order, Order of the Minister of Health no. 1202/2017 on establishment, organisation and operation of specialised committees and subcommittees of the Ministry of Health, published in the Official Gazette of Romania, Part I, no. 841 of 24 October 2017, as further amended and supplemented, is repealed.

**Art. 20** - Annexes 1 - 9 are integral parts of this Order.

**Art. 21** – This Order shall be published in the Official Gazette of Romania, Part I.

Minister of Health,  
**Alexandru Rafila**

## **Annex 1**

### **NAMES**

#### **of specialised committees and subcommittees of the Ministry of Health**

1. The Allergology and Clinical Immunology Committee
2. The Pathological Anatomy Committee
3. The Anaesthesia and Intensive Care Committee
4. The Infectious Diseases Committee
5. The Cardiology Committee
6. The Paediatric Cardiology Committee
7. The Cardiovascular Surgery Committee
8. The Dentoalveolar Surgery Committee
9. The General Surgery Committee - The Oncological Surgery Subcommittee
10. The Oral and Maxillofacial Surgery Committee
11. The Paediatric Surgery Committee
12. The Plastic, aesthetic and reconstructive microsurgery committee
13. The Dental and Maxillofacial Surgery Committee
14. The Thoracic Surgery Committee
15. The Vascular Surgery Committee
16. The Dermatovenerology Committee
17. The Diabetes, Nutrition and Metabolic Diseases Committee
18. The Endocrinology Committee
19. The Endodontic Committee
20. The Epidemiology Committee
21. The Committee on Medical Expertise for Work Capacity
22. The Clinical Pharmacology Committee
  - a) The Subcommittee on Toxicology and Drug Addiction
  - b) The Subcommittee on products subject to provisions of Law 201/2016 on establishing the conditions for manufacturing, presentation and sale of tobacco and tobacco-related products and amending Law 349/2002 on preventing and combating the effects of tobacco product consumption
23. The Gastroenterology Committee
24. The Paediatric Gastroenterology Committee
25. The Medical Genetics Committee
26. The Geriatrics and Gerontology Committee
27. The Haematology Committee
  - a) The Cellular Therapies Subcommittee
  - b) The Transfusion Medicine Subcommittee

28. The Hygiene Committee
29. The Family Medicine Committee
  - The School Medicine Subcommittee
30. The Physical Medicine and Rehabilitation Committee
31. The Internal Medicine Committee
32. The Laboratory Medicine Committee
33. The Forensic Medicine Committee
34. The Occupational Health Committee
35. The Nuclear Medicine Committee
36. The Emergency Medicine Committee
37. The Medical Microbiology Committee
38. The Nephrology Committee
39. The Paediatric Nephrology Committee
40. The Neonatology Committee
41. The Neurosurgery Committee
42. The Neurology Committee
43. The Committee on Paediatric Neurology
44. The Committee on Obstetrics and Gynaecology
45. The Ophthalmology Committee
46. The Committee on Paediatric Oncology and Haematology
47. The Committee on Medical Oncology - The Subcommittee on Palliative Care
48. The Orthodontics and Dentofacial Orthopaedics Committee
49. The Paediatric Orthopaedics Committee
50. The Orthopaedics and Traumatology Committee
51. The Otorhinolaryngology Committee
52. The Periodontology Committee
53. The Pedodontics Committee
54. The Dental Prosthetics Committee
55. The Paediatrics Committee
56. The Pneumology Committee - The Subcommittee for Tuberculosis Control
57. The Paediatric Pneumology Committee
58. The Psychiatry Committee
59. The Paediatric Psychiatry Committee
60. The Radiology - Medical Imaging Committee
61. The Radiotherapy Committee
62. The Rheumatology Committee
63. The Public Health and Management Committee
64. The General Dentistry Committee
65. The Urology Committee
66. The Sports Medicine Committee

## Annex 2

### **AGREEMENT<sup>1)</sup> of the members of the specialised committee/subcommittee**

I, the undersigned, ....., I declare that I agree with my appointment to the specialised committee/subcommittee

.....

My professional information <sup>2)</sup>:

University degree:

.....  
University:

.....  
Profession and professional degree:

.....  
Position:

.....  
Workplace:

.....  
Work address:

.....  
E-mail address:

.....  
Work telephone number:

.....  
Fax number:

.....  
Telephone number:

.....  
Mobile phone number:

.....  
Date: .....

.....  
Signature: .....

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<sup>1)</sup> By signing this agreement, representatives of the Ministry of Health may use professional data only for the purpose of communicating on topics related to policies, strategies and action programs in the field of population health within their sphere of competence, in accordance with public health policies.

<sup>2)</sup> The professional data provided may be used by representatives of the

Ministry of Health only for the above-mentioned purpose, and if a third party intends to use them for other purposes, they must comply with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

### **Annex 3**

#### **DECLARATIONS OF INTERESTS of members of specialised committees/subcommittees**

I, the undersigned, ....., member of the specialised committee/subcommittee ....., being aware of the provisions of Art. 326 of the Criminal Code regarding false statements, I hereby declare<sup>1)</sup>:

<sup>1)</sup> Please state:

- paid or unpaid positions within companies which manufacture, hold marketing authorisations and distribute medicinal products, devices, apparatus or medical equipment;

- shares or actions in which the declarant, together with their spouse and first-degree relatives, hold more than 5% of the company's capital, regardless of the method of acquiring the shares, within companies manufacturing, holding marketing authorisations and distributing medical devices, apparatus or equipment, as well as medicinal products;

- the manufacturing companies, marketing authorisation holders and distributors for which the member of the specialised committee participated in clinical trials during the last calendar year prior to the moment of appointment.

#### Part I. Personal interests

Company name	Position held <sup>2)</sup> within the company

<sup>2)</sup> Position held refers to membership in management, administration and control bodies, the position of associate or shareholder, the position of contract beneficiary or

expert in a clinical trial.

Part II. Interests of the spouse

Company name	Position held <sup>2)</sup> within the company

<sup>2)</sup> Position held refers to membership in management, administration and control bodies, the position of associate or shareholder, the position of contract beneficiary or expert in a clinical trial.

Part III. Interests of first-degree relatives<sup>3)</sup>

Company name	Position held <sup>2)</sup> within the company

<sup>2)</sup> Position held refers to membership in management, administration and control bodies, the position of associate or shareholder, the position of contract beneficiary or expert in a clinical trial.

<sup>3)</sup> First-degree relatives mean parents in the ascending line and children in the descending line.

Date: .....

Signature: .....

**Annex 4**

**CONFIDENTIALITY COMMITMENT<sup>1)</sup>  
of the members of the specialised committee/subcommittee**

I, the undersigned,..... , member of the Special committee/subcommittee ....., I hereby undertake to maintain the confidentiality of all documents discussed during e-mail consultations or meetings, except for those that become public by publication or by Order of the Minister of Health.

\_\_\_\_\_

<sup>1)</sup> Persons invited to meetings of the specialised

committee/subcommittee/multidisciplinary technical working group are required to fill in this confidentiality agreement.

Date: .....

Signature: .....

Approved,  
Heah of the specialised committee/subcommittee/multidisciplinary technical working  
group

## **Annex 5**

### **DECLARATION OF ABSTENTION of members of the specialised committee/subcommittee/multidisciplinary technical working group**

I, the undersigned, ....., member of the special committee/subcommittee ....., I hereby declare the existence of a potential personal/spouse/first-degree relative conflict of interest, during meeting no. ....., meeting theme .....

Knowing the legal provisions in force, I hereby declare that I withdraw from voting and that I will not try to influence the decision of other members of the specialised committee/subcommittee on the above-mentioned topic.

Date: .....

Signature:.....

**Annex 6**

**MINUTE OF THE MEETING**

**theme of the meeting**

.....

I. Participants:

No.	Full name	Position	Signature

II. Location and date:

- institution: .....

- city: .....

- Date: .....

III. Objectives of the meeting:

.....

IV. Discussions, opinions, proposals:

.....

V. Conclusions:

.....

Date: .....

Signature: .....

## Annex 7

### **ATTENDANCE SHEET for members of the specialised committee/subcommittee/multidisciplinary technical working group**

*\*\*\* Repealed through Order no. 3.928/2024 of 22 July 2024*

## Annex 8

### **DECLARATION OF INTERESTS of members/guests of the Subcommittee on products falling under the scope of Law 201/2016 on establishing the conditions for manufacturing, presentation and sale of tobacco and tobacco-related products and amending Law 349/2002 on preventing and combating the effects of tobacco product consumption**

I, the undersigned, ....., as a member/guest of the subcommittee, being aware of the provisions of Art. 326 of the Criminal Code regarding false statements, I hereby declare<sup>1)</sup>:

\_\_\_\_\_

<sup>1)</sup> Please state:

- remunerated or unpaid positions within commercial companies manufacturing, importing, distributing or retailing tobacco or tobacco-related products, as well as within non-governmental organisations which have received funding from such commercial companies;

- the shares or actions in which the declarant, together with their spouse and first-degree relatives, holds more than 5% of the company's capital, regardless of the way the shares were acquired, within commercial companies manufacturing, importing, distributing or retailing tobacco or tobacco-related products, as well as within non-governmental organisations which have received funding from such commercial companies;

- commercial companies manufacturing, importing, distributing or retailing tobacco or tobacco-related products and non-governmental organisations that have received funding from such commercial companies, from which the declarant received material benefits or advantages offered personally or through spouse and first-degree relatives.

## Part I. Personal interests

Company name	Position held <sup>2)</sup> within the company

<sup>2)</sup> Position held refers to membership in management, administration and control bodies, the position of associate or shareholder, the position of contract beneficiary or expert within a commercial company manufacturing, importing, distributing or retailing tobacco or tobacco-related products or within a non-governmental organisation which has received funding from such commercial companies.

## Part II. Interests of the spouse

Company name	Position held <sup>2)</sup> within the company

<sup>2)</sup> Position held refers to membership in management, administration and control bodies, the position of associate or shareholder, the position of contract beneficiary or expert within a commercial company manufacturing, importing, distributing or retailing tobacco or tobacco-related products or within a non-governmental organisation which has received funding from such commercial companies.

## Part III. Interests of first-degree relatives<sup>3)</sup>

Company name	Position held <sup>2)</sup> within the company

<sup>2)</sup> Position held refers to membership in management, administration and control bodies, the position of associate or shareholder, the position of contract beneficiary or expert within a commercial company manufacturing, importing, distributing or retailing tobacco or tobacco-related products or within a non-governmental organisation which has received funding from such commercial companies.

<sup>3)</sup> First-degree relatives mean parents in the ascending line and children in the descending line.

**Annex 9**

**CONFIDENTIALITY COMMITMENT**

**of members/guests of the Subcommittee on products falling under the scope  
of Law**

**201/2016 on establishing the conditions for manufacturing, presentation  
and sale of tobacco and tobacco-related products and amending Law  
349/2002 on preventing and combating the effects of tobacco product  
consumption**

I, the undersigned, ..... , as a member/guest  
of the subcommittee, I hereby undertake to maintain the confidentiality of all  
documents discussed in the subcommittee, except for those that become public  
by publication or by Order of the Minister of Health.

Date: .....

Signature: .....